

## **RULES AND REGULATIONS** of the **AMERICAN FILM FESTIVAL** on the **CINEMA FORUM** special section

### **I. Date and place:**

#### **§1**

**AMERICAN FILM FESTIVAL on the CINEMA FORUM special section** hereinafter referred to as **Section**) will be organised as a part of two film events:

- a) **CINEMA FORUM - 22. International Short Film Festival** (hereinafter referred to as **CINEMA FORUM**) organised between **20<sup>th</sup> – 26<sup>th</sup> November 2023** in Warsaw, Poland;
- b) **AMERICAN FILM FESTIVAL** organised between **7<sup>th</sup> – 12<sup>th</sup> November 2023** in Wrocław, Poland.

### **II. Organizers:**

#### **§2**

All financial copyrights to the formula and artistic concept of the **CINEMA FORUM** (full name: **CINEMA FORUM - 22. International Short Film Festival**) are reserved to the FILMFORUM Association.

#### **§3**

All financial copyrights to the formula and artistic concept of the **AMERICAN FILM FESTIVAL** are reserved to the New Horizons Association.

#### **§4**

**AMERICAN FILM FESTIVAL on the CINEMA FORUM special section** is a common event organized by the FILMFORUM Association and New Horizons Association (jointly hereinafter referred to as **Organisers**) and all copyrights to the **Section** are reserved for both organisations in equal parts.

#### **§5**

To oversee the substantive and organizational work related to realization of the **Section**, the **Organisers** appoint the Organizing Committee consisting of persons and institutions invited by the **Organisers** which make important contribution to preparation and realization of the **Section**.

#### **§6**

The **Section Coordinators** are in charge of all things related to preparation and course of the **Section** and have a casting vote of a disputable issues, not included in the Rules and Regulations or requiring an additional interpretation.

#### **§7**

The **Organisers** can invite to co-organising of the **Section** some governmental, social and private organisations which intend to provide the organisational, substantive, material or financial support for the **Section**.

### **III. Rules for the film submissions:**

#### **§8**

1. The Rules of participation in the **Section** are defined exclusively in these Regulations. All promotional materials are used only as an information.
2. The film submission to the **Section** means unconditional agreement for these Regulations.

#### §9

1. In the **Section** may participate only films produced in the United States of America.
2. In the **Section** may participate all feature films (including animations) belonging to all kinds of forms and film categories. The subject of the film is optional.
3. The screening time of films submitted to the **Section** should not exceed 40 minutes.

#### §10

1. The films may be submitted to participate in the **Section** by the legal or natural persons (hereinafter referred to as **Applicant**) that have full capacity to enter into legal transactions and right to dispose of the submitted film at the day of joining the **Section**. In the **Section** may also participate groups of persons, submitting film as the collective **Applicant**. In that case they will be treated as co-authors of the submitted film.
2. Each **Applicant** may deliver unlimited number of the films.
3. The film submission is free of charge. The postal charges of sending the application form are covered by the **Applicant**.

#### §11

A formal condition for submitting a film to the **Section** is:

1. publishing the film on-line, in the Internet service VIMEO (access to film shall be secured by a password) or in other service presenting video materials and putting a link to the film (with the password) in a correct place in the **ENTRY FORM**.
2. delivering to the **Organisers** completed **ENTRY FORM** until **1<sup>st</sup> August 2023**.

#### §12

A formal condition for submitting a film to the **Section** is:

1. **ENTRY FORM**, available on the website: [www.cinemaforum.pl/en/aff\\_2023](http://www.cinemaforum.pl/en/aff_2023) should be carefully filled by the **Applicant**;
2. After completing and submitting the **ENTRY FORM** on the website, the browser window will display a completed PDF form that can be saved into computer hard drive.
3. The generated PDF will also be delivered to the email address given in the **ENTRY FORM**.
4. If the film is qualified to participation in the **Section**, **Applicant** must deliver signed **ENTRY FORM** to the **Organizers** by **9<sup>th</sup> October 2023** at the latest (in case of sending paper version, the date of postmark is decisive) by one of the following ways:
  - a. sending the electronically signed (with the use of a qualified signature) **ENTRY FORM** to the e-mail address:  
**office@filmforum.pl**
  - b. printing and signing the **ENTRY FORM** and sending it to the **Organizers** on paper to the address:

**FILMFORUM Association**  
**gen. Wladyslawa Andersa 35**  
**00-159 Warsaw, Poland**  
**with the postscript: "AMERICAN FILM FESTIVAL on CINEMAFORUM 2023"**

#### §13

1. The link to the shared on-line film must be available up to announcement by the **Organisers** a list of films selected to participate in the **Section**.
2. Technical quality of the film will be one of the criteria of admission to participate in the **Section**.
3. Each film should have the opening and the ending (title, names of authors).
4. **Films produced in language other than English should have English subtitles.**

#### §14

1. The **Applicant** take full responsibility for compliance with the truth of data included in the **ENTRY FORM**.
2. Copyrights of film submitted to participate in the **Section** must not be limited, or infringe neither copyrights nor third-party personal rights.

3. The **Organisers** acts in good faith and do not take responsibility in case of the concealment of any information related to legal standing of the film submitted to the **Section**. In this case all consequences and legal costs arising from the potential claims will be suffered by the **Applicant**.

#### § 15

1. Selection of the films submitted to the **Section** will be established by Qualifying Committee, appointed by the **Organisers**.
2. Information about the result of Committee work will be published on the **CINEMA FORUM** ([www.cinemaforum.pl](http://www.cinemaforum.pl)) and **AMERICAN FILM FESTIVAL** ([www.americanfilmfestival.pl](http://www.americanfilmfestival.pl)) websites until **10<sup>th</sup> September 2023**.
3. The **Organisers** reserves the right to invite selected films to the **Section**. Films invited by the **Organisers** are not subject to the selection procedure.
4. The **Organisers** reserves the right to invite selected films to the International Short Film Competition of the **CINEMA FORUM**.

#### § 16

1. Screening copies of films selected to participate in the **Section** must be delivered to the **Organizers**, at the expense of the **Applicant**, by **9<sup>th</sup> October 2023** to the address:

**FILMFORUM Association**

**gen. Wladyslawa Andersa 35,  
00-159 Warsaw, Poland**

**with the postscript: "AMERICAN FILM FESTIVAL on CINEMA FORUM 2023"**

2. During **Section** screenings releasing films from the following carriers is allowed: DCP, DVD, Blu-Ray or ProRes (MOV format, encoding ProRes 422 or HQ in resolution Full HD 1920x1080 or SD, stereo sound).

#### § 17

1. The **Applicant** consents to promoting the film and its authors by publishing the logo, portfolio, jingle or other audio-visual composition on TV, radio or the Internet.
2. The **Organizers** reserves the right to publish parts of the films (up to 50 sec.) on TV, radio and the Internet as a promotional campaign of the **Section**.
3. The **Applicant** consents to personal data processing and presentation for the purposes of promoting a film on TV, radio, the press, the Internet and other purposes during the **Section**.
4. The administrator of personal data is the **FILMFORUM** (FILMFORUM Association based ul. gen. Wladyslawa Andersa 35, 00-159 Warsaw, Poland, VAT ID / NIP: 778-141-37-39, Stat. No / REGON: 634536362).
5. Personal data processing will be conducted in accordance with Regulation (EU) 2016/679 Of The European Parliament And Of The Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).
6. The Administrator of personal data appointed the Data Protection Supervisor who inspect correctness of data processing and is available to contact via e-mail: [biuro@filmforum.pl](mailto:biuro@filmforum.pl).
7. The **Applicant's** personal data will be processing for the purposes of organisation of the **Section** and for marketing purposes. The data will be processed until the obligation to store them expires resulting from the provisions of law, in particular the obligation to store formal documents related to the organization of the **Section** and in connection with the implementation of activities related to the operation, promotion and dissemination of the film submitted for participation in the **Section**.
8. In connection with personal data processing by the **FILMFORUM**, natural persons have the following rights: access to data, correction of data, deletion of data, limitation of data processing, lodging a complaint to the processing of personal data, transfer of personal data and lodging a complaint to the supervisory body.

#### § 18

1. By submitting a film to participate in the **Section**, the **Applicant** consents to its two public presentations.

2. The **Organizers** reserves that in case announcing the epidemic status in Poland, the formula of the competition screenings may be subject of the organizational modifications related to the need to comply with the current sanitary restrictions and the guidelines of state and local administration regarding epidemiological safety. This applies both to the rules of audience participation in the competition screenings, as well as the form of presentation of the films participating in the **Section**.
3. In the case of introducing sanitary restrictions that prevent the presentation of films as part of cinema screenings, the **Applicant**, by submitting the film to participate in the **Section**, agrees to make it available on the Internet:
  - a. only for the duration of the **Festivals** (7th – 12th and 20th – 26th November 2023);
  - b. on the basis of an advanced technological security system prepared by the **Organizers**, enabling access to the broadcast of the presented film only to the participants of the **Festivals**.
4. The **Organisers** do not receive financial benefits from the screenings.

#### §19

1. The Rules of the film print transport:
  - a) delivering of copies is at the expense of the **Applicant**,
  - b) films stored on hard disks will be returned to the address given in the **ENTRY FORMS** within 30 days from the end of the **Section**, at the expense of the **Organisers**,
  - c) films recorded on DVD or Blu-ray will not be returned and they will remain in the **Section** archives.
2. The **Applicant** consents to storage DVD and Blu-ray copies by the **Organisers** for the archiving purposes.
3. In case of films recorded by a hard discs, the **Organisers** takes responsibility for the carriers only from time of receipt copy to time of send back. Responsibility applies exclusively to the data carrier, not its content.

#### IV. Additional information:

#### §20

Detailed information about the **Section** is provided by the Organisation Office:

**FILMFORUM Association**  
**gen. Wladyslawa Andersa 35**  
**00-159 Warsaw, Poland**  
tel.: +48 22 392 03 21  
e-mail: info@cinemaforum.pl

#### §21

These Rules and Regulations are available on websites: **www.cinemaforum.pl** and **www.americanfilmfestival.pl**.

*the Management Board of the FILMFORUM Association  
the Management Board of the New Horizons Association*