

SPA Script Pitching Academy

REGULATIONS

for a workshop programme dedicated young film industry members

I. Date and place:

§1

„SPA Script Pitching Academy“ (hereinafter called the **Project**) is an educational-cultural event for young film industry professionals, taking place between November 19th and 27th, 2023 in Warsaw, Poland, during the CINEMAFORUM – International Short Film Festival.

II. Project goals:

§2

The main goals of the **Project** are:

1. exploring the potential of cooperation between young industry professionals from Poland, Norway, France, and Ukraine;
2. implementing a non-formal educational programme for young film directors and scriptwriters, demonstrating how to create a film script with international market potential;
3. exchanging best practices from various countries, and initiating activities that foster international cooperation in film co-production;
4. providing young filmmakers with current knowledge about the operation of the international film market and opportunities to enhance the export potential of national cinematographies.
5. developing the skills of young professionals in the film industry to build their own brand and effectively promote their own work.
6. expanding of the network between European film industries.

III. The formula of the project:

§3

All proprietary copyrights to the form and artistic concept of the **Project** (full name: „SPA Script Pitching Academy“) are reserved to the Institute KOSMOPOLIS Science, Culture and Education Foundation hereinafter called the **Organizer**.

§4

The **Organizer** gives the status of the **Co-organizers** to the following institutions:

1. FILMFORUM Association (Poland),
2. KINOGRAPHE Association (France),
3. Stiftelsen Amandusfestivalen (Norway),
4. Cinemahall INGO (Ukraine).

as the entities which make important contribution to the preparation and realisation of activities of the **Project**.

§5

The **Organizer** and **Co-organizers** invite the input of any governmental, social or private subjects that could potentially make a material or financial contribution to the preparation and realization of the **Project**.



§6

Project Coordinator (appointed by the **Organizer**) and **Project Leaders** (appointed by the **Co-organizers**) are in charge of all issues related to the preparation and proper conduct of the **Project**, and have a definitive vote in disputable issues not included herein, or requiring additional interpretation.

IV. Rules of participation in the Project:

§7

The **Project** participation rules are defined herein exclusively. Any promotional materials or advertisements are for information only.

§8

The **Project** is intended for people from **20** to **29** years old (hereinafter called the **Participants**), whose place of residence is Poland, France, Norway or Ukraine. The **Participant** is obliged to submit the **PARTICIPANT'S SURVEY** to the **Organizer**, including the following contents:

1. **a short motivational letter in English,**
2. **a synopsis of the planned feature film project in English.**

§9

The participation in the **Project** is **free of charge**, the **Organizer** will provide all accepted **Participants**:

1. **alimentation: breakfast, lunch (for Participants from outside Warsaw),**
2. **international travel from France, Norway or Ukraine and return,**
3. **accommodation between November 18th and 27th, 2023 in double and triple rooms (for Participants from outside Warsaw),**
4. **participation in all events covered by the programme of the Project.**

§10

The **Participants'** task will be development of the film script with the international group and preparing a presentation for final pitching.

§11

To participate in the **Project**, the **Participant** is obliged to send correctly completed electronic version of the **Participant's Survey** to the **Organizer** until **November 6th, 2023**.

§12

Registration process for the **Project** takes place in a following way:

1. The **Participant's Survey** must be correctly completed at the undermentioned website:
<https://cinemaforum.pl/en/spa-participants-survey-2023>
2. After completing and submitting the **Participant's Survey** on the website, the generated PDF will be delivered to the email address given in the **Participant's Survey**.
3. At the recruitment stage, no paper documents are required.
4. The **Organizer** is not liable for the **Participant's Survey** that did not arrive in time, including from independent reasons (such as a faulty Internet connection).

§13

The **Organizer** informs that the majority of events will be conducted in English.

§14

The **Participant** accepts full responsibility for the correctness and truthfulness of information provided in the **Participant's Survey**. Providing untrue, illegible or incomplete personal information or not providing them at all, results in exclusion from participation in the **Project**.

§15

1. The number of places for the **Participants** is limited.
2. The **Qualifying Committee** consist of the **Co-organizers'** representatives will select the **Participants** qualified for the **Project**.
3. Decision whether the **Participant** was qualified or not will be send to the e-mail address given in the **Participant's Survey**.



4. Information on the qualification results can also be obtained by phone after **November 8th, 2023**.

§16

Qualified **Participant** is obliged to print and sign the **Participant's Survey** and deliver it to the **Organizer** by **November 19st, 2023** at the latest.

§17

Registration participation in the **Project** means unconditional consent to the rules of these **Regulations**.

V. Order notes:

§18

In matters not covered by these **Regulations**, the provisions of the Civil Code, the Act on Copyright and Related Rights and other generally applicable laws shall apply.

§19

The **Participant** has the right to:

1. take part in all events covered by the **Project's** programme;
2. contribute own propositions to the **Project's** programme;
3. get help from the **Project's** staff;
4. get respect for own views and beliefs;
5. get respect for own freedom and private space.

§20

During the **Project**, the **Participant** is obliged to:

1. attend all classes (lectures, meetings, practical exercises and accompanying events) covered by the **Project's** programme;
2. punctual arrival for the classes and meals;
3. care about own and other **Participants'** safety;
4. behave in accordance with the principles of personal culture, respect the personal views and beliefs of other **Participants**, supervisors and lecturers;
5. respect other **Participants**, supervisors and lecturers;
6. respect freedom and private space of **Participants**, supervisors and lecturers;
7. respect quiet hours in a place of accommodation;
8. maintaining cleanliness in the spaces where the **Project** will be carried out;
9. comply with internal order regulations for the **Project's** spaces, as well as the rules for using the entrusted equipment.

§21

1. The **Project** is an undertaking aimed at equal treatment and inclusion of representatives of communities with fewer opportunities, as well as promoting gender equality and tolerance for ethnic, cultural and ideological diversity in the European audiovisual industry.
2. Any manifestations of discrimination, disrespect or violation of the personal autonomy of **Participants** will be treated as a gross violation of these **Regulations** and may result in disciplinary relegation from the **Project**.
3. Each case of violation of the **Regulations** can be reported to the **Project Coordinator** - with the right to anonymity and discretion.

§22

During participation in the **Project**, the **Participant** is strictly prohibited from:

1. possess and consume psychoactive substances or consume alcohol,
2. using physical, mental and sexual violence.

§23

1. The **Organizer** is not liable for the valuables and devices brought by the **Participant** to the **Project** or damaged, lost or stolen luggage.
2. The **Participant** accept financial responsibility for any damage caused by the **Participant's** fault during the **Project**.





3. The **Participant** must inform the supervisors of project groups about leaving the place of accommodation after 10.00 PM.

VI. Additional information:

§24

1. The **Participant** agrees to promote the results of his activities carried out as part of the **Project** by placing a presentations, photos, portfolio, jingle or other audio-visual work promoting the mission and educational objectives of the **Project** on TV and radio stations, DVDs and on the Internet web.
2. All materials produced during the **Project** by the **Participants** are protected by copyright, but may be used by the **Organizer** for reporting purposes.

§25

1. The **Participant** by applying for participation in the **Project**, agrees to the free use of his or her image recorded in the film and photographic materials, carried out as part of the **Project**, for non-commercial activities related to the promotion and dissemination of the **Project** objectives, including broadcasts TV and radio stations, DVDs and on the Internet web.
2. The **Participant** grants to the **Organizer** (Institute KOSMOPOLIS Science, Culture and Education Foundation with headquarters in Olsztyn, Poland 10-516, Plac gen. Józefa Bema 2, VAT ID/NIP: 7962961019, Stat. No/REGON: 146515722, Reg. No/KRS: 0000448330) and **Co-organizers** the right to publish his or her image in a non-commercial usage, and allows to share the film and photographic materials with his or her participation in publications, websites and public screenings aimed at promoting the artistic, educational and social effects of the **Project**.
3. **Organizer** have the right to dispose of rights to all materials realized as part of the **Project** by the **Participants** for reporting purposes with respect of the **Participant's** copyright, in the following areas:
 - a) all recording and reproduction (including the storage of a computer or other device), on data carriers, in digital technology, discs, computer data carriers and any other recording and storage carriers - if it is necessary to enter records of film and photo materials, or parts thereof, in the computer memory;
 - b) processing with the preservation of personal copyrights;
 - c) sharing materials to public institutions financing the **Project**;
 - d) granting further sub-licenses to the **Co-organizers** and third entities.

§26

1. The **Participant** consents to personal data processing and presentation for the purposes of the recruitment process and participation in the **Project**, in accordance with Regulation (EU) 2016/679 of The European Parliament And of The Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).
2. The Administrator of personal data is the **Organizer** (Institute KOSMOPOLIS Science, Culture and Education Foundation with headquarters in Olsztyn, Poland 10-516, Plac gen. Józefa Bema 2, VAT ID/NIP: 7962961019, Stat. No/REGON: 146515722, Reg. No/KRS: 0000448330).
3. The Administrator of personal data appointed the Data Protection Supervisor who inspects the correctness of data processing and is available to contact by phone: +48 89 722 92 22, or via e-mail: instytut@kosmopolis.pl.
4. The **Participant** has the right, according to Regulation (EU) 2016/679 Of The European Parliament And Of The Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), to access to his or her personal data and its correction.
5. In connection to the processing of personal data, the **Participant** has a right to:
 - a) demand from the **Organizer** access to his personal data,
 - b) demand from the **Organizer** correction his personal data,
 - c) demand from the **Organizer** deletion his personal data,
 - d) demand from the **Organizer** reduce processing of his personal data,
 - e) raise an objection against processing of personal data,
 - f) export personal data,
 - g) bring a complaint to the supervisory body.



§27

Detailed information about the **Project** is provided by the Organisation Offices in the following countries:

ORGANIZER:

1. Institute KOSMOPOLIS Science, Culture and Education Foundation
phone: +48 89 722 92 22
e-mail: biuro@kosmopolis.pl

COORGANIZERS:

1. FILMFORUM Association (Poland)
phone: +48 22 392 03 21
e-mail: info@filmforum.pl
2. KINOGRAPHE Association (France)
phone: +33 781 755 580
e-mail: office@kinographe.pro
3. Stiftelsen Amandusfestivalen (Norway)
phone: +47 905 18 640
e-mail: post@amandusfestivalen.no
4. Cinemahall INGO (Ukraine)
phone: +38 339 710 84 68
e-mail: info@cinemahall.org

§28

These **Regulations** are available on the websites: www.kosmopolis.pl, www.cinemaforum.pl.

*The Management Board
of the Institute KOSMOPOLIS Science, Culture and Education Foundation*

